

# LETTER OF INTENT

by

Climate Risk and Early Warning Systems (CREWS) Secretariat

c/o World Meteorological Organization (WMO)

7bis, avenue de la Paix

Case Postale 2300

CH 1211 Geneva 2

Switzerland



To commit as a 'Partner' of:

**the Anticipation Hub**

hosted by the German Red Cross



1. The Anticipation Hub is a new exchange platform for the early action community, hosted by the German Red Cross ('GRC') in close collaboration/ joint cooperation with the International Federation of Red Cross and Red Crescent Societies ('IFRC') and the Red Cross Red Crescent Centre on Climate Change and Disaster Preparedness (the 'Climate Centre'), with funding support from the German Federal Foreign Office.
2. Considering the implementation and operation of the Anticipation Hub by GRC, IFRC and the Climate Centre,
3. Considering **CREWS Secretariat's** mutual interest in strengthening the early action community on anticipatory humanitarian action by achieving the following strategic priorities of the Anticipation Hub (further explained in Annex 1):
  - a. Stimulating learning, innovation and exchange
  - b. Providing guidance and support
  - c. Promoting sustained policy and advocacy
4. **CREWS Secretariat** hereby agrees to join the Anticipation Hub as a 'Partner' to support in the implementation and operation of the Anticipation Hub.
5. **CREWS Secretariat** commits to sharing their knowledge, capabilities and experience with the Anticipation Hub in the following specific areas of mutual interest:
  - a. Practical knowledge on designing/ implementing/ evaluating Early programmes
  - b. Policy based knowledge on developing partnerships/networks/leadership to advocate for investment in anticipation in the humanitarian sector
  - c. Communication/outreach/engagement experience on early warning
  - d. Climate financing and leveraging impact
6. **CREWS Secretariat** agrees to the following expectations as a 'Partner' of the Anticipation Hub:
  - a. Appoint at least one organisational Focal Point to coordinate engagement with the Anticipation Hub.
  - b. Submit all relevant knowledge products and content to the Hub (see further details in Annex 2).
  - c. Commit time **[10 days/year]** to actively support the Hubs online exchange platform and Working Groups in line with the expertise, experience and capabilities outlined in Section 5.
  - d. Support new knowledge content creation and dissemination as a Partner of the Anticipation Hub.

- e. Facilitate knowledge brokering and strengthened connections between Partners' staff and programmes to help identify continued opportunities to align efforts on science, policy and practice for enhancing anticipatory action.
  - f. Partners are encouraged to nominate coordinators for (technical) Working Groups and members for the Advisory Group.
  - g. Disseminate information about the Anticipation Hub services to potential beneficiaries of the exchange platform.
  - h. Provide appropriate linkages to the Anticipation Hub website from [CREWS Secretariat] own website.
7. In return, the Anticipation Hub acknowledges support from 'Partners' by:
  - a. Enabling access to a suite of knowledge products, content and discussion forums on the online platform.
  - b. Consulting with partners in the development of the Anticipation Hub Strategy and subsequent planning/priority setting.
  - c. Facilitating active engagement of appointed organisational Focal Points with the Advisory Group (if appointed), (technical) Working Groups and Dialogue Platforms.
  - d. Promoting new knowledge products and events (e.g. reports, training, conferences) on the Anticipation Hub website to a broad audience.
  - e. Offer 'Virtually Amazing' training and support to any partners that assign Focal Points to coordinate Working Groups.
  - f. Helping to connect opportunities between partners working on the research and application of anticipatory approaches, connecting staff and programmes for collaborative work around the world (knowledge brokering).
  - g. Displaying their logo on the Anticipation Hub website as a partner (according to the respective rules of GRC for Corporate Partnerships).
8. Activities conducted under this Letter of Intent are subject to the availability of funds, personnel, technical availability of the platform and other resources of the Partners.
9. Where deemed appropriate by both parties, additional financing agreements can be established between Partners and the GRC outlining specific resource commitments to support the sustainable operation of the Anticipation Hub, for example through financial or personnel contributions.
10. While [CREWS Secretariat] and the Anticipation Hub, hosted by the GRC, intend to work together as outlined above, this 'Letter of Intent' does not constitute a legally binding agreement under domestic or international law.
11. The present Letter of Intent shall become effective upon signature by both parties.

**Agreed by:**

Anticipation Hub contact:	Alexandra R�uth
Position:	Head of Anticipation Hub
Date:	
Signature:	
Partner contact*:	<i>John Harding</i>
Position:	<i>Head, CREWS Secretariat</i>
Date:	<i>14 October 2020</i>
Signature:	

\*please list the name(s) of the Focal Point(s) if not directly signed by them

**Focal Point name and contact:**

1. Maria Lourdes Kathleen Macasil, Programme Officer
2. Kimberly Kenny, Communications Officer

*See attached documents for Annex 1 and 2.*